

Southern Regional Health Authority

Compassion | Accountability | Respect | Efficiency
3 Brumalia Road, Mandeville, Manchester, Jamaica WI
Tel: (876) 625-0612-3 / 962-9491 / 962-8232
Website: www.srha.gov.jm

The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at the **Mandeville Regional Hospital**:

Technical Assistant, Laboratory (HTAC/HT 2) – 1 Vacant Position

(salary range \$2,078,360 - \$2,470,517 per annum plus any allowance (s) attached to the post)

Under the supervision of the Chief Medical Technologist 2, the incumbent will exercise responsibility for phlebotomy, performing routine investigations on patients' sample in order to aid in diagnosis of patients.

Qualifications and Experience:

- Four (4) subjects in CXC or GCE O'Level including English, Biology, Mathematics and another subject.
- Certificate in Phlebotomy/Venipuncture
- Certificate of Competence from the National Public Health Laboratory is a definite asset
- One (1) year working experience in a similar environment

Specific Knowledge, Skills and Competencies:

- Excellent knowledge of the Principles and Practices of a Technical Assistant
- Excellent knowledge of the Standard Operating Procedures of the Laboratory
- Excellent knowledge of the Infection Control
- Excellent knowledge of the Safety Measures
- Working knowledge of the Staff Orders and the Human Resource Policies and Procedures
- Good interpersonal and communication skills
- Good Teamwork & Cooperation skills.
- Good Customer Focus & Quality Focus skills.
- Good teamwork and cooperation skills
- Excellent Integrity & Ethics
- Knowledge of Emotional Intelligence

Key Responsibilities will include:

- Swabbing work area in preparation for the day's work.
- Receiving, sorts, logs and dispatching specimen received from the Specimen Area and referral institutions.
- Assisting in maintaining documentation of samples to be discarded.
- Assisting with maintenance of statistical records and quality documents for the department.
- Logging of room and refrigerator temperatures, and assisting with maintaining of equipment maintenance logs.
- Staining, mounts and labels of slides
- Assisting in stock taking.
- Issuing reports via telephone to medical doctors.
- Discarding samples that have been used.
- Preparing reagents and chemicals for department. eg. 10% bleach
- Conducting Rapid HIV and Syphilis testing, slide method blood grouping and other POC (point of care) laboratory testing.
- Preparing blood bags and tubes for blood collection.
- Performing phlebotomy on patient/donors, (where applicable) and ensure that the quality of the blood donated/collected is maintained.
- Observing patients/donors for adverse effects during and after collection and communicate such with person in charge.
- Attending and participating in mobile blood collection sessions.

SPECIAL CONDITIONS ASSOCIATED WITH JOB

- May require the movement of items weighing up to 15kg with and without the use of mechanical aids;
- Normal levels of concentration required to ensure reliable results/service and safe product to clients;
- Daily exposure in a controlled environment to contained and uncontained blood samples/donations, potentially infected material and contaminated equipment;
- Daily exposure to low temperatures, working with refrigerators or walk-in cold rooms;
- The handling of hazardous chemicals and materials;
- Appropriate inactivation, storage and or disposal of infectious blood or tissue materials

*Applications along with resume should be sent no later than Tuesday **February 14, 2025** to:*

Senior Human Resource Officer
Mandeville Regional Hospital
32 Hargreaves Avenue
Mandeville P.O., Manchester
FAX (876) 625-8493
E-Mail - jobsmrh@gmail.com

****IMPORTANT NOTE: WE WILL ONLY ACCEPT APPLICATIONS BY EMAIL****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED.