



Southern Regional Health Authority
Clarendon Health Department
Compassion | Accountability | Respect | Efficiency



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position:

SENIOR PUBLIC HEALTH NURSE (HPC/RN5)
(Salary range \$2,167,587 - \$2,576,579 per annum plus applicable allowances)

Reporting to the Medical Officer (Health), the successful candidate will be responsible for the Primary Health Care Nursing Services in Clarendon.

Qualifications and Experience:

- Certificate/Diploma/Bachelor Science Degree in General Nursing from an accredited school
- Certificate in Midwifery
- Diploma/B. Sc. Degree in Public Health Nursing
- Certificate or degree in Nursing Administration/Supervisory Management/Health Services Management
- Master of Public Health/Human Resource Management/Development or other equivalent post graduate degree will be an asset.
- Registration with the Nursing Council as Nurse and Midwife
- Five to Seven (5-7) years clinical practice to proficiency level as a Registered Nurse/ Midwife
- Six (6) years Public Health Nursing Practice
- Three (3) years Public Health Nursing Administration

Required Knowledge, Skills & Competencies:

- Professional nursing theory and practice
- Strong leadership, motivational and administrative skills
- Proactive work attitude, good ethical conduct and human relations skill.
- Nursing, health and related legislation
- Computer literate in Microsoft Office Suite
- Excellent administrative, leadership and communication skills as a middle manager.
- Good clinical and diagnostic/problem-solving skills
- Practical experience of programme planning and management techniques
- Proactive work attitude, and good ethical conduct
- High-quality written, oral, and time management skills.
- Good human/interpersonal relations skills
- Sound analytical skills
- Ability to recognize and evaluate health needs
- Ability to inspire confidence and motivate staff.
- Ability to plan, direct, coordinate and evaluate programmes and the performance of others.
- Ability to plan and coordinate learning experiences.
- Ability to work effectively with related professional and with community agencies



Key Responsibilities will include:

Management and Administration

- Preparation of programme plans to meet Parish, Regional, and National goals.
- Reviewing, evaluating and interpreting health district/programme reports, vital statistics, outputs for health targets and other data in determining effectiveness of strategies implemented.
- Monitoring and evaluating programmes through data collection, collation and analysis.

Technical

- Initiating and coordinating of surveillance and control of communicable disease programmes at the parish level in collaboration with the Medical Officer (Health) and other key stakeholders.
- Liaising with other team members at the health district and regional level in the prevention and containment of disease epidemics of national and international significance.
- Conducting clinical duties and surveillance activities

Human Resource

- Consulting with Regional Nursing Supervisor, Medical Officer (Health), Parish Manager, Personnel and other officers on matters requiring their expertise.
- Evaluating the performance of Public Health Nurse Level II, Midwife Supervisor or District Midwife Level III and reviews the performance of the Public Health Nurse Level I.
- Initiating and or facilitating counseling sessions of staff on issues both work and non-work related.

Education

- Conducting training needs assessment of nursing and midwifery personnel and preparation of parish succession plan.
- Management of the continuing education activities or training to promote the effective performance of team members.
- Facilitating the practicum of students from varying programmes and serves as preceptor.

Research

- Contributing to the body of nursing knowledge by conducting and critically analyzing research geared towards improving evidence-based practice.
- Utilization of programme outputs and other relevant data to guide research agenda.
- Participating in advanced epidemiological investigations.

Applications along with resume should be sent no later than **Friday, December 11, 2020** to:

The Parish Personnel Officer
Clarendon Health Services
1-3 Jackson Street
Denbigh, Clarendon
Email : chdpersonneldept@yahoo.com

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED