

## **SOUTHERN REGIONAL HEALTH AUTHORITY**

**Compassion | Accountability | Respect | Efficiency**

3 Brumalia Road, Mandeville, Manchester, Jamaica WI

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Website: [www.srha.gov.jm](http://www.srha.gov.jm)

The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness, responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at the **Regional Office**:

### **REGIONAL PSYCHIATRIST (HPC/MO 4)**

(salary range \$3,568,177 - \$4,241,442 per annum and any applicable allowances)

Under the direct supervision of the Regional Technical Director, the incumbent will be responsible for planning, coordinating, and evaluating strategies and programmes for improving the delivery of Mental Health Services, curative, preventive and rehabilitative. This will be done in accordance with the government's policies and regulations.

#### **Qualifications and Experience**

The ideal candidate must possess:

- DM or equivalent approved postgraduate qualification in Psychiatry
- PEER Approval
- Annual Registration with the Medical Council of Jamaica
- Public Health or Supervisory management qualification would be an asset.
- A minimum of five (5) years post graduate experience

#### **Specific Knowledge, Skills & Competencies:**

- Knowledge of the Sustainable Development Goals
- Knowledge of International and National Health Mandates
- Knowledge of Social and Cultural Determinants of Health
- Knowledge of the National Health Policy and the Service Level Agreement
- Sound knowledge of Public Health Laws and Regulations and the Mental Health Act
- In depth Knowledge of Research methodology
- Knowledge of Quality Assurance Principles
- Knowledge of management principles and practices
- Knowledge of hospital and health centre functions and operations
- Information & techniques needed to diagnose and treat injuries and diseases
- Knowledge of principles, practices and professional standards of medical records management and terminology
- Excellent written and oral communication skills
- Excellent time management skills
- Proficiency in the use of relevant computer applications (MS Word, Excel & PowerPoint)
- Good human relations and interpersonal skills
- High level of integrity and professionalism

#### **Key responsibilities will include:**

##### **Management and Administrative**

- Assisting the Regional Technical Director in managing, coordinating and/or integrating at the Regional level all the services relating to the programme within the National guidelines and Ministry of Health Policies
- Assisting the RTD to stimulate, initiate and direct local determination of needs and to develop programmes and services to meet these needs
- Monitoring performance by compiling relevant data and documenting reports summarizing Mental Health Services' statistics.
- Developing and distributing the organization's quality procedures, standards, and specifications to ensure quality care to patients
- Preparing and assisting with the preparation of Operational plans and Annual reports

- Managing and participating in clinical/technical research activities required by the Regional Health Authority
- Promoting intersectional collaboration in the planning of health care delivery in respect to mental health and evaluation of mental health programmes through liaisons with the private health care delivery system, related government and non-government agencies and institutions at the community level
- Participating in the review and evaluation of legislation, regulations and standards pertaining to mental health services island wide
- Reviewing guidelines, international standards or consensus standards and interpreting their appropriateness for guidance

#### Technical

- Ensuring the coordination of services and activities required to implement the National and Regional work plan
- Collaborating with Directors and Programme supervisors to ensure implementation of quality assurance activities and processes and collection of outcome data
- Reviewing reports prepared from internal and external audits to monitor the quality of care being provided, observe trends, and identify areas where further investigation/corrective measures may be warranted and make recommendations to the Regional Technical Director
- Reviewing and evaluating patients' medical records, applying the Ministry of Health's quality assurance criteria.
- Ensuring through clinical audits that clinical processes for the Mental Health Services programme meet minimum international and national standards
- Reviewing reports prepared from internal and external audits to monitor the quality of care being provided, observing trends, and identifying areas where further investigation may be warranted and make recommendations.
- Providing guidance to Senior Managers in the Parish Health Departments and Hospitals in planning and implementing Mental Health programme activities
- Liaising with the Epidemiological and Surveillance section to develop and utilize appropriate data gathering instruments for monitoring the effectiveness of the Mental Health Programme
- Participating in the planning function for the Technical Directorate and providing input to inform policy/guidelines formulation or changes in this area.
- Planning, implementing, monitoring, and evaluating the Regional Mental Health Programmes in consultation with Senior Medical Officers, Medical Officers of Health, and other health personnel.

Applications along with resume should be sent no later than **Monday, September 30, 2024** to:

Director, Human Resource Management & Development  
Southern Regional Health Authority  
3 Brumalia Road  
Mandeville.

E-Mail - [jobs@srha.gov.jm](mailto:jobs@srha.gov.jm)

**\*\*IMPORTANT NOTE: WE WILL ONLY ACCEPT APPLICATIONS BY EMAIL\*\***

PLEASE INDICATE IN THE 'SUBJECT LINE' OF YOUR EMAIL THE NAME OF  
THE POSITION FOR WHICH YOU ARE APPLYING\*\*

**ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED**