

Southern Regional Health Authority

Compassion | Accountability | Respect | Efficiency
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Website: www.srha.gov.jm

The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health responsible for the management and operation of Public Health Services within the parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at the **MANCHESTER HEALTH DEPARTMENT**:

PARISH PROGRAMME SPECIALIST - INSTITUTIONAL HEALTH (HPC/EH4)

(Salary range \$1,689,672 - \$2,008,489) per annum and any applicable allowances

Under the general direction of the Medical Officer (Health) and the Chief Public Health Inspector; the incumbent has responsibility for the monitoring of all hospitals and parish health centres within the parish to ensure that they comply with the standards of the Ministry of Health & Wellness as well as coordinating and monitoring activities relating to other health conditions existing at other institutions within the parish.

Qualifications and Experience:

- Diploma in Public Health Inspection
- BSc Degree in Environmental Health / Public Health Inspection
- A minimum of five (5) years experience working as a Public Health Inspector
- Training in Supervisory Management
- Training in Institutional Health Management and or Occupational Health & Safety

Specific Knowledge, Skills and Competencies:

- Knowledge of laws and regulations relating to Public Health and in particular to Institutional Health.
- Knowledge of government's Public Health policies particularly in the area of Institutional Health.
- Knowledge of new trends and developments in Institutional Health; nationally, regionally and internationally
- Knowledge of health facilities infection prevention control policies and procedures manual.
- Good oral and written communication skills.
- Highly developed analytical skills.
- Ability to organize and co-ordinate the work of others and work effectively and efficiently in a team.
- Analytical thinking, decision making and problem solving skills

Key responsibilities will include:

- Coordinating activities relating to the assessment of health and non health facilities and institutions in the parish with special emphasis on Infection Prevention Control.
- Liaising with and providing Technical advice to the Senior Management Team, as it relates to sanitation breaches that might be deemed critical to health and safety at these institutions.
- Conducting assessment in all hospitals and health centres within the parish on a quarterly basis or as the need arises to ascertain if standards are being met and reporting findings to the Medical Officer (Health).
- Collating and managing Institutional Health data within the parish.
- Monitoring and assessment of sanitation standards at private hospitals and medical facilities to ensure they are meeting Public Health Standards.
- Monitoring and assessment of sanitation standards and conducting special investigations in response to notification of nosocomial infections and other environmental health related complaints and report findings to the MO(H) so that appropriate actions can be taken.

- Providing orientation guide (Institutional Health) and conducting training sessions in Infection Prevention Control for public health staff.
- Conducting research and recommending systems to enhance public and environmental health in institutions.

Applications along with resume should be sent no later than **Friday, September 30, 2022** to the:

**Senior Human Resource Officer
Manchester Health Department
Mandeville, Manchester**

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NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED