



MINISTRY OF
**HEALTH &
WELLNESS**

Southern Regional Health Authority
Clarendon Health Department
Compassion | Accountability | Respect | Efficiency



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at **Clarendon Health District:**

Parish Dental Auxiliary Coordinator (HTAC/DN 4) -vacant

(salary range \$1,397,612 - \$1,661,321 per annum and any allowance (s) attached to the post)

Under the guidance of the Medical Officer of Health the incumbent is required to plan, organize, monitor and coordinate the Dental Health Programme within the parish. The incumbent also prescribed preventative, curative, diagnostic and rehabilitative dental work on children.

QUALIFICATION AND EXPERIENCE:

- Approximately eight (8) years relevant experience or any equivalent combination of education and experience
- A graduate from an approved institution as a Dental Nurse
- Registration with the Dental Council of Jamaica
- Training in management at the certificate or diploma level

SPECIFIC KNOWLEDGE REQUIRED:

- Knowledge of the Dental Act and Regulations
- Knowledge of the National Oral Health Policy
- Indepth knowledge of the Dental Health Services Policies and Procedures Manual
- Knowledge of equipment, instruments, materials, methods and procedures used in dentistry
- Knowledge of Pharmaceuticals used in dentistry
- Knowledge of the rules and regulations applicable to government employees
- Competent in Basic Life Support (BLS) and Paediatric Advance Life Support (PALS) skills
- Excellent interpersonal and communication skills
- Competent in dealing with special needs patients/clients
- Capacity to respond in emergency situations

KEY RESPONSIBILITIES WILL INCLUDE:

- Co-ordinating, developing and implementing, monitoring the oral health programme for the parish
- Participating in dental research projects to obtain baseline information and assess the effectiveness of preventative treatment methods in clinical and educational programmes
- Communicating with parish administration on matters impacting the delivery of oral health care services
- Participating in planning and implementing in-service training of all levels of staff
- Participating in the development of a budget for the oral health programme for the parish
- Collaborating with other health care providers and non government organizations in oral health promotion
- Performing necessary preventative and rehabilitative oral health procedures on children, to include: scaling, prophylaxis, the application of fissure sealant, restoration, extraction of deciduous teeth, pulpotomy, stainless steel crowns
- Visiting dental clinics to evaluate the services offered and make recommendations accordingly

Applications along with resume should be sent no later than **Wednesday, October 21, 2020** to:

The Parish Personnel Officer
Clarendon Health Services
1-3 Jackson Street
Denbigh, Clarendon
Email : chdpersonneldept@yahoo.com

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED