

Southern Regional Health Authority

Compassion | Accountability | Respect | Efficiency
3 Brumalia Road, Mandeville, Manchester, Jamaica WI
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Website: www.srha.gov.jm

The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position in the **Regional Office**:

MONITORING & EVALUATION OFFICER (GMG/SEG1)

(Salary range \$1,577,167 - \$1,874,755 per annum and any applicable allowances)

Under the direct supervision of the Regional HIV/STI/Tb Coordinator, the incumbent is responsible for the implementation of monitoring and evaluation activities outlined in the Monitoring & Evaluation work plan and contribute to the regular analysis and reporting of datasets in support of policy implementation, service planning and regional performance management.

Qualifications and Experience:

- Bachelor's degree in Social Sciences or Natural Sciences or Nursing

PLUS

- At least four (4) years research/surveillance experience
- Knowledge of HIV/AIDS and Public Health Research/Surveillance

Required Skills & Specialized Techniques

- Highly developed analytical skills
- Ability to use SPSS, SAS, STATA or equivalent programme
- Strong communication skills, including report writing and confidence in delivering complex presentations
- Good project management, time management and problem solving skills
- Able to respond to deadlines and prioritize accordingly
- Sound knowledge of monitoring and evaluation methods

Key responsibilities will include:

- Collaborating with professional staff and field officers in collecting, collating, and analyzing of data from Monitoring & Evaluation system
- Managing data from sites, parishes and the region
- Overseeing the implementation of various data collection tools and ensure that data is of the highest quality
- Assisting with the revision of data collection tools and make recommendations based on observations at the field level.
- Supporting data entry clerk in developing and maintaining tracking system for reports received and processed

Applications along with resume should be sent no later than **Tuesday, December 29, 2020** to:

Director, Human Resource & Industrial Relations
Southern Regional Health Authority
3 Brumalia Road
Mandeville

FAX (876) 962-8233
E-Mail - jobs@srha.gov.jm

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED