



Southern Regional Health Authority

Clarendon Health Department

Compassion | Accountability | Respect | Efficiency

1-3 Jackson Street, Denbigh, Clarendon, Jamaica WI

Tel: (876)986-4548/ 828-1894

Website: www.srha.gov.jm



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at **CLARENDON HEALTH SERVICES**:

DENTAL ASSISTANT (HTAC/DA 1)-VACANT

(Salary range \$2,078,360 - \$2,470,517 per annum and any applicable allowances)

Job Summary

The successful incumbent will be responsible to perform a variety of chair-side duties, office procedures and infection control procedures.

Qualifications and Experience:

- Diploma in Dental Assisting from an approved training institution
- Plus**
- A minimum of one (1) year work experience at a reputable Dental facility
 - Certification in Cardiopulmonary Resuscitation is an asset

Required Knowledge, Skills and Competencies:

- Knowledge of the National Oral Health Policy
- Knowledge of the Dental Health Services Policies and Procedures Manual
- Knowledge of Pharmaceuticals used in Dentistry
- Knowledge of equipment, instruments, materials, methods and procedures used in dentistry
- Knowledge in Basic Life Support (BLS) and in Paediatric Advance Life Support (PALS)
- Ability to communicate oral health messages to children and adults
- Ability to communicate effectively, both orally and written

Key responsibilities will include:

- Sterilizing and disinfecting instruments and equipment.
- Preparing and laying out instruments and materials required for treating each patient.
- Assisting the Dental Surgeon and Dental Nurse during dental procedures.
- Maintaining inventory of all dental instruments, supplies and equipment.
- Collecting and recording patient medical and dental history and vital signs of patients.
- Practicing patient management during dental procedures.
- Delivering community dental health presentations.
- Managing the dental clinic infection control plan to meet OSAP and MOH standards.

Applications along with resume should be sent no later than **Monday, August 05, 2024** to:

Senior Human Resource Officer

Clarendon Health Department

1-3 Jackson Street

Denbigh, Clarendon

E-Mail: chdhrjobs@gmail.com

****IMPORTANT NOTE: WE WILL ONLY ACCEPT APPLICATIONS BY EMAIL****

****PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH APPLYING****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED