



Southern Regional Health Authority Manchester Health Services



The Southern Regional Health Authority (SRHA) is a statutory body under the Ministry of Health responsible for the management and operation of Public Health Services within the parishes of Clarendon, Manchester and St. Elizabeth. The Authority invites applications from suitably qualified persons for the following positions in Manchester at the **Mandeville Comprehensive Health Centre**.

DENTAL ASSISTANT (HTAC/DA 1) (2 Position) - MANCHESTER (Salary range \$796,385 – \$946,651 per annum plus applicable allowances)

Job Summary

Under the direct supervision of the Dental Surgeon, the Dental Assistant will be responsible to perform a variety of chair-side duties, office procedures and infection control procedures.

QUALIFICATIONS & EXPERIENCE:

- Certificate in Dental Assistant from an approved training institution
- Certification in Cardiopulmonary Resuscitation would be an asset

REQUIRED COMPETENCIES:

- Ability to communicate oral health messages to children and adults
- Ability to deal tactfully with clients
- Ability to work as part of a team
- Ability to communicate effectively, both orally and in writing

KEY RESPONSIBILITIES:

- Sterilizing and disinfects instruments and equipment
- Preparing and layout instruments and materials for treating each patient, and assisting Dentist and Dental Nurse during dental procedures
- Maintains inventory of all dental instruments, supplies and equipment
- Collects and record patient medical and dental history and vital signs of patients
- Manages the dental clinic infection control plan to meet OSAP and MOHW standards
- Delivers patient personal oral hygiene instructions
- Delivers community dental health presentations

Applications along with résumés should be sent no later than Thursday, **November 05, 2021** to:

The Parish Personnel Officer
Manchester Health Services
South Race Course Rd
Manchester
Email : mhdpersonneldept@gmail.com

NB: We thank all applicants for responding; however, only short listed applicants will be contacted.