



SOUTHERN REGIONAL HEALTH AUTHORITY



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position:

TREATMENT CARE & SUPPORT OFFICER (GMG/SEG 1) Three Positions (3)

Facilities: St. Elizabeth, Manchester and Mandeville Regional Hospital

Under the direct supervision of the Medical Officer (Health) or Senior Medical Officer, the incumbent will be responsible for providing technical support/directing/coordinating the areas of testing, treatment, care and support to patients under the HIV/STI Programme.

Qualification and Experience

The ideal candidate must possess:

- Bachelors Degree in Social Work **OR** Masters Degree in Public Health or Social Sciences
- Experience in Public Health and/or with managing HIV/AIDS patients would be an asset
- Have at least three (3) years field experience in HIV/Public Health

Required Skills & Specialized Techniques

- Be computer literate, with the ability to use software applications such as Word, Excel, PowerPoint
- Excellent data management and research skills
- Excellent time management skills
- Excellent communication skills, oral and written
- Good interpersonal skills

Key responsibilities will include:

- Monitoring Provider Initiated HIV Testing and Counselling (PITC) in both Hospitals and Health Centres
- Liaising with other health care providers for support in the coordination of the linkage and retention in care activities
- Collaborating with technical staff and field officers in the collection, collation, and analysis of data from treatment sites, testing sites and HIV databases
- Leading the development and implementation of quality Improvement (QI) plans and maintenance of tracking systems for reports received and processed
- Assisting Regional TCS Officer in conducting quarterly pharmacy audits
- Liaising with public and private pharmacies to assist with issues relating to order processing and delivery to ensure an uninterrupted supply of ARVs
- Liaising with Parish pMTCT Coordinator to ensure the timely submission of reports

Applications along with resume should be sent no later than **Thursday, January 24, 2019** to:

**Director, Human Resource & Industrial Relations
Southern Regional Health Authority
3 Brumalia Road
Mandeville.**

**FAX (876) 962-8233
E-Mail - jobs@srha.gov.jm**

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED