



# SOUTHERN REGIONAL HEALTH AUTHORITY

Compassion | Accountability | Respect | Efficiency



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position:

## **MONITORING & EVALUATION OFFICER (GMG/SEG1) REGIONAL OFFICE**

Reporting to the Regional HIV/STI Programme Coordinator, the incumbent is responsible for the implementation of monitoring and evaluation activities outlined in the Monitoring & Evaluation work plan and contribute to the regular analysis and reporting of datasets in support of policy implementation, service planning and regional performance management.

### **Qualifications and Experience**

- Bachelor's degree in Social Sciences or Natural Sciences or Nursing
- PLUS**
- At least four (4) years research/surveillance experience
  - Knowledge of HIV/AIDS and Public Health Research/Surveillance

### **Specific Knowledge Required**

- Highly developed analytical skills
- Ability to use SPSS, SAS, STATA or equivalent programme
- Strong communication skills, including report writing and confidence in delivering complex presentations
- Good project management, time management and problem solving skills
- Able to respond to deadlines and prioritize accordingly
- Sound knowledge of monitoring and evaluation methods

### **Key responsibilities will include:**

- Collaborating with professional staff and field officers in collecting, collating, and analysing of data from Monitoring & Evaluation system
- Managing data from sites, parishes and the region
- Overseeing the implementation of various data collection tools and ensure that data is of the highest quality
- Assisting with the revision of data collection tools and make recommendations based on observations at the field level.
- Supporting data entry clerk in developing and maintaining tracking system for reports received and processed

*Applications along with resume should be sent no later than January 03, 2019 to:*

The Director, Human Resource & Industrial Relations  
Southern Regional Health Authority  
3 Brumalia Road, Mandeville

FAX (876) 962-8233 or E-Mail - [jobs@srha.gov.jm](mailto:jobs@srha.gov.jm)