



Southern Regional Health Authority

Clarendon Health Department

Compassion | Accountability | Respect | Efficiency

1-3 Jackson Street, Denbigh, Clarendon, Jamaica WI

Tel: (876)986-4548/ 828-1894

Website: www.srha.gov.jm



The Southern Regional Health Authority (SRHA), a Statutory Body under the Ministry of Health & Wellness responsible for the management and operation of Public Health Services within the Parishes of Clarendon, Manchester and St. Elizabeth, invites applications from suitably qualified persons for the following position at **CHAPELTON COMMUNITY HOSPITAL**:

HEAD COOK (HSC/HS 4)

(Salary range \$1,545,377-\$1,836,968 per annum and any applicable allowances)

Job summary

Under the general supervision of the Hospital Administrator, the incumbent will perform supervisory and varied cooking duty in a hospital producing normal, therapeutic and modified diets; maintenance of established standards and quality in food production and safety. Hands-on and require attention to detail and a positive work attitude.

Qualifications and Experience:

- Two (2) GCE O'Level/CXC inclusive of English Language and Mathematics
- Certificate in Commercial Food Preparation - Level 3 (HEART /NSTA Trust)
- Valid Food Handlers' Permit
- A minimum of two (2) years' experience in cooking on a large scale

Required Knowledge, Skills & Competencies:

- Knowledge of food supplies, methods and equipment used in preparing food in large quantities and the use and care of utensils and kitchen equipment
- Knowledge of food values and nutrition
- Knowledge of safety procedures, including safe temperature of food to avoid foodborne illness
- Ability to supervise and instruct employees in food preparation
- Ability to adapt to changes and new tasks
- Ability to work long hours while standing and under conditions of high temperature
- Ability to manage and motivate staff

Key responsibilities will include:

- Supervising and participating in the preparation of various types of meals for individuals in a hospital setting.
- Cooking nutritious meals according to standardized protocols.
- Inspecting and maintaining sanitary conditions in the kitchen.
- Delegating duties to kitchen staff as per the menu requirements.
- Reporting any problems that may affect the smooth flow of work to the Hospital Administrator.
- Receiving and monitoring the inventory of kitchen equipment.
- Preparing meals for hospital function.

Applications along with resume should be sent no later than **Wednesday, May 15, 2024** to:

Senior Human Resource Officer

Clarendon Health Department

1-3 Jackson Street

Denbigh, Clarendon

E-Mail: clarendonhealthdepartmenthr@gmail.com

****PLEASE INDICATE IN THE 'SUBJECT LINE' THE NAME OF THE POSITION TO WHICH YOU ARE APPLYING****

NB. ONLY SHORTLISTED APPLICANTS WILL BE ACKNOWLEDGED